No. A.15018/1(Circular)/2023-Ad.I
सरकार/Government of India
गृह मंत्रालय/Ministry of Home Affairs
समन्वय निदेशालय/Directorate of Coordination
पुलिस बेतार/Police Wireless

आज़ादी का अमृत महोत्सव

खण्ड सं-9, के॰ स॰ का॰ परिसर/Block No. -9, C.G.O. Complex,
लोधी रोड, नई दिल्ली/Lodhi Road, New Delhi-3
दिनांक /Dated: 29th January, 2024

CIRCULAR

Sub: Options under Central Civil Services (Implementation of National Pension System) Rules 2021 to avail benefits under Old Pension Scheme (OPS) on death of Government servant covered under National Pension System (NPS) during Service or his discharge from Service on account of invalidation or disablement – reg.

The undersigned is directed to refer to Department of Pension and Pensioners' Welfare Office Memorandum No. 57/03/2022-P&PW(B)/8361 dated 26.10.2022 on the subject mentioned above (copy enclosed) and to instruct all Government servants whose Service matters comes under the purview of Admn.-II and covered under NPS, to submit Option for availing benefits either under NPS or OPS in the event of death or boarding out on account of disablement or retirement on invalidation in following enclosed Forms :

a. Form 1 - Options, either OPS or NPS.
b. Form 2 - Details of family

2. It is, further, instructed to attach copy of birth certificates with Form 2 and in case of non-availability of birth certificate; copy of other relevant documents such as Aadhar Card (mentioning date of birth in mmddyyyy format), Passport, Voter ID Card, etc. should be attached.

3. Officials who have already exercised the Option and do not want to modify it, need not submit it again.

4. It is therefore, requested that all officers/ officials their Duly filled in forms (1 & 2) shall be submitted in, Admn-I, Room No. 511, within a period of 30 days from date of issue of this OM.

(Note: Form-1&2 are available on DCPW website at dcpw.gov.in)

29-01-24

(Mahesh Kumar Pachar)
Joint Assistant Director(Admin)

Copy to:

1. PPS to Director
2. PS to Addl. Director (HQ)/ PS to Addl. Director (OPS).
3. DDO/Accounts Officer/PAO, DCPW
4. All officers/ I/C of all ISPW Station
5. AD(IT): for uploading on DCPW website.
6. File

Form 1

OPTION TO AVAIL BENEFITS IN CASE OF DEATH OR DISCHARGE ON INVALIDATION OR DISABILITY OF GOVERNMENT SERVANT / SUBSCRIBER DURING SERVICE

[See rule 10)

* I, ..., hereby exercise option that in the event of my discharge from service on the account of disability or retirement from service on account of invalidation or Death during service, benefits under CCS(Pension) Rules, 1972 or CCS(Extraordinary Pension) Rules, 1939 as the case may be, may be paid to me or my family.

OR

* I, ..., hereby exercise option that in the event of my discharge from service on the account of disability or retirement from service on account of invalidation or Death during service, benefits may be paid to me or my family, as the case may be, based on the accumulated pension corpus in the Individual Pension Account under the National Pension System in accordance with the CCS(Implementation of National Pension System) Rules, 2021.

Signature of Government servant / Subscriber

Name----------

Designation----------

Office in which employed----------

Telephone No.----------

Place and date:

This option supersedes any other option made by me earlier.

* Completely strike out the benefits for which option is not intended to be made.

(To be filled in by the Head of Office or authorised Gazetted Officer)

Received the option dated ....., under CCS(Implementation of National Pension System) Rules, 2021

made by Shri/Smt./Kumari.....,

Designation.....

Office.....

Entry of receipt of option has been made in page .....Volume.....of Service Book.

Signature,
Name and Designation of Head of Office or authorized Gazetted Officer with seal
Date of receipt.....

The receiving Officer will fill the above information and return a duly signed copy of the complete Form to the Government servant who should keep it in safe custody so that it may come into the possession of the beneficiaries in the event of his/her death/ invalidation.

FORM 2

Details of Family

[See rule 10(3)]

Important

1. The original Form submitted by the Government servant / Subscriber is to be retained. All additions or alterations are to be communicated by the Government servant/retired Government servant / Subscriber alongwith the supporting documents and the changes shall be recorded in this Form under the signature of Head of Office in Col 7. No new Form will substitute the original Form. However, the retiring Subscriber should submit the details of family afresh at the time of retirement.

2. The details of spouse, all children and parents (whether eligible for family pension or not) and disabled siblings (brothers and sisters) may be given.

3. The Head of Office shall indicate the date of receipt of communication regarding addition or alteration in the family in the 'Remarks' column. The fact regarding disability or change of marital status of a family member should also be indicated in the 'Remarks' column.

4. Wife and husband shall include judicially separated wife and husband.

5. The retired Government servant shall attach the details of change in family structure after retirement in the proforma prescribed under Dept. of P.& P.W., O.M No. 1 (23)-P.&P. W/91-E, dated the 4th November, 1992.

6. Copies of birth certificates to be attached. Copies of any other relevant certificates, if available, should be attached.

Name of the Government servant / Subscriber		Designation		Nationality	

Details of family members:

S.N.	Name (Please see notes below before filling)	Date of birth DD/MM/YYYY)	Aadhaar no.* (optional)	Relationship with Govt. servant/ retired Government servant / Subscriber	Marital status	Remarks	Dated signature of Head of Office

	(1)	(2)	(3)	(4)	(5)	(6)	(7)
1.							
2.							
3.							
4.							
5.							
6.							
7.							
8.							

I hereby undertake to keep the above particulars up to date by notifying to the Head of Office any addition or alteration.

E-mail:(Optional) Place:

Mobile:(Optional) Date

(Signature)

**Providing Aadhaar No. is optional. However, if it is provided, consent to link it to Bank Account and also for authentication of identity from UIDAI for pension related purpose only, is presumed.*